



*Relying on the Holy Spirit, Diaconal Ministries Canada exists to Inspire, Empower and Equip Deacons, as they animate congregations to join in God's transforming work in communities across Canada.*

## JOB DESCRIPTION

**POSITION:** Stewardship Pilot Project Coordinator  
**ACCOUNTABLE TO:** National Director, Diaconal Ministries Canada  
**STATUS:** Part-time (50%) ~ 1–3 year **contract** (dependant on funding)  
**COMPENSATION:** \$20 per hour

**PRIMARY RESPONSIBILITY** (including but not limited to):

- *The implementation of the Stewardship Pilot Project as described in the “Stewardship Pilot Project.” (See summary below). Promote awareness and best practices associated with the stewardship of Time, Talent, Trees (creation) and Treasures (finances).*

### KEY FOCUS AREAS

1. Develop a Stewardship Resource Website and Social Media Presence
2. Recruit and coach a select group of CRC congregations in “raising the stewardship bar”
3. Build and maintain a national network of Stewardship Champions

### QUALIFICATIONS

To perform this job successfully, an individual must be able to understand and meet the Project Goals as set out in the “Stewardship Pilot Project” document. The qualifications listed below are representative of the knowledge, skills, and/or abilities required:

1. Committed to Jesus Christ and able to recognize that this position contributes to the work of building God’s Kingdom.
2. A basic understanding of Reformed Stewardship principles (and a willingness to learn more).
3. Strong written and verbal communication skills – also an ability to use (or to learn to use) Video Conferencing effectively.
4. Strong team building skills (a “people person”).
5. Disciplined, self-motivated workstyle; able to function well with limited supervision.
6. Demonstrated organizational, time management, and leadership skills.
7. Strong computer skills.
8. Ability to update and maintain a website (WordPress) is an asset.

### WORK LOCATION

Negotiable. Likely at least one day a week in the Burlington CRCNA office and other hours from a home office. Also attend various meetings as agreed upon with the National Director.

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## STEWARDSHIP PILOT PROJECT

### -Summary-

#### What is STEWARDSHIP?

*"The earth is the Lord's and everything in it, the world, and all who live in it."* (Psalm 24:1)

Stewardship involves understanding that everything we have is a gift from God, and faithfully using what we have (stewarding it) in ways that please Him and bring Him glory.

The 4 T's of Stewardship are: our Time, Talents, Treasures (all of our "stuff") and Trees (creation care).

#### SYNOPSIS

The Christian Reformed Church's "Form for the Installation of Elders and Deacons – 2016" states that: *"In imitation of Christ's mercy, deacons teach us to love God, our neighbors, and the creation with acts of generous sharing, joyful hospitality, thoughtful care, and **wise stewardship of all of God's gifts.**"* It is the goal of this Pilot Project to test a two-pronged approach designed to help the deacons (both ordained and non-ordained) of the CRCNA in Canada increase their church's awareness of the Biblical principles of stewardship and help them live those principles out in practical, measurable ways.

- Part One involves creating and promoting a robust, reformed, web-based resource centre.
- Part Two involves providing both theological and practical stewardship training to a select number of interested churches.

Our working hypothesis is that providing this training and material will not only increase the **awareness** of the importance of stewardship in the Christian life but also increase the **wise stewardship of all of God's gifts.**

#### PROJECT GOAL

Design and test a Stewardship Training Model that is cost effective, transferrable to churches of all sizes, has measurable goals, and is relatively easy to deliver.

#### PROJECT OUTLINE

- A part-time Stewardship Pilot Project Coordinator will provide oversight to all aspects of this project.
- The pilot will have two (2) parts which are intended to run simultaneously.
- The pilot will be managed by Diaconal Ministries Canada, in partnership with Christian Stewardship Service and the CRCNA in Canada.